

Travis Oaks Condominium Association, Inc.

Minutes of the Meeting of the Board of Directors

Tuesday, March 30, 2010 6:00 p.m.

2215 Post Rd. #2054

Austin, Texas 78704

Meeting called to order at 6:10 p.m.

Board Members in attendance were Paul Betancourt, Adam Muehling and Donna Miller. Homeowner Melissa Ek was also in attendance.

Representing RealManage was Cristy Chatfield Association Manager.

Adam Muehling made a motion to approve the minutes from meeting held January 12, 2010 and Donna Miller seconded. Carried.

Business:

- a) Financial Review- Briefly discussed year to date financial status.
- b) Delinquency Review- Association Manager Cristy Chatfield presented the Board with delinquency detail report with recommendation for referring accounts to the Association Attorney.

Other Business:

- a) Board Positions were not determined at this meeting because there were two members that could not attend. The positions will be determined via email.
- b) City of Austin Water Reimbursement Update- Former Board Member Brian Cooney received all information that was requested and Adam Muehling confirmed that the Attorney that works with Brian Cooney is still looking into the account history.
- c) Water Shut off Valve Replacement-Need to obtain another bid.
- d) The Board approved Sherry Statman deck to be built.
- e) Briefly discussed security camera information that Association Manager Cristy Chatfield provided. Donna Miller to check with Time Warner about monitoring and obtaining additional information.

New Business:

- a) Dog Rules-Melissa Ek to revise the current dog rules and resubmit to the Board for approval.

b) Improving Recycle Program- Donna Miller will research ways to improve the program and will send information via email.

c) Cable Bids-Association Manager Cristy Chatfield to contact Grande for a bid.

There being no further business to discuss the meeting was adjourned at 8:30pm.

Respectfully Submitted,

Cristy Chatfield

Community Association Manager

Annual Meeting Preparation:

Briefly discussed Annual Meeting notice to include a notice regarding election of 3 new directors. Association Manager to send Power Point Template for Board to review.

Old Business:

a) Parking Space Issues

- Association Manager provided Board a preliminary resolution to re-designate covered parking for 1043, 1041 and 1035. Need to add 1045 and send to Adam Muehling.
- #2031 needs to be added back to parking map. Cristy Chatfield contacted John Leonard to assign parking space back to rightful owners.

b) Association Manager gave brief update on water meter usage reimbursement. Attorney needs additional information from the City and they are working on gathering the information to present to the Board.

There being no further business to discuss the meeting was adjourned at 7:35pm.

Respectfully submitted,

Cristy Chatfield

Community Association Manager

